

## COMMISSION FOR TEACHER PREPARATION AND LICENSING

1020 O STREET  
SACRAMENTO 95814

74-7508

June 2, 1975

TO: Academic Deans, Chairmen, and Deans of Education

FROM: Peter L. LoPresti, Executive Secretary *PL*

SUBJECT: Procedures to Implement the Single Subject Waiver Policy

The Commission adopted Title 5 regulations to implement the Single Subject Waiver Policy at the April 1975 Commission meeting and adopted procedures to implement the Title 5 regulations at the May meeting. Adoption of the Title 5 regulations and the procedures followed lengthy discussions during the March, April, and May Commission meetings, and followed consideration of many suggestions from the field. To all of you who responded to the request, my letter of February 28, please note that your suggestions and advice were helpful and appreciated. A copy of the Title 5 regulations and the procedures are attached for your information and use.

These newly adopted procedures are intended to provide institutions with considerable latitude in the amount and kind of documentation when submitting single subject waiver requests. These flexible guidelines provide the kind of options you requested. As of this date the attached procedures may be used by institutions for the submission of waiver requests. If you have questions about any aspect of these procedures, please contact the Commission consultant assigned to your college.

During the past year the Commission has, under the auspices of interim single subject waiver policies, approved single subject waiver requests from 63 institutions for 1500 degree programs. While the waiver status granted to degree programs of institutions will expire on June 30, 1975, the appropriate examination will be waived for those teacher candidates who were enrolled in a degree program approved under the interim policy, upon completion of that degree program.

Attachments

5/29/75

TITLE 5 REGULATIONS FOR  
IMPLEMENTATION OF THE SINGLE SUBJECT WAIVER POLICY

After proceedings had in accordance with the provisions of the Administrative Procedure Act (Gov. Code, Title 2, Div. 3, Part 1, Chapter 4.5) and pursuant to the authority vested by Section 13114(b) of the Education Code, and to implement, interpret, or make specific Sections 13157, et seq., of the Education Code, the Commission for Teacher Preparation and Licensing hereby adopts its regulations of Title 5, California Administrative Code, as follows:

(1) Adopts new Section 5950 to read as follows:

Section 5950. Waiver Policy; General Requirements. In accordance with the requirements of Sections 13157.1 and 13157.2 of the Education Code, the Commission shall evaluate a subject matter degree submitted to it as adequate and appropriate for the purpose of waiving the respective subject matter examination, and shall grant such degree waiver status upon fulfillment of the following requirements by the institution requesting such subject matter examination waiver:

- a. The degree submitted to the Commission shall be earned by completion of a program of study within the major, which has been formally developed by the subject matter department from its regular offerings and those of other departments, as appropriate; and the degree shall, in the judgment of the institution, provide the best preparation for teaching the subject in the public schools.
  1. In arriving at this judgment, the department shall secure the advice of a consultant group composed of classroom teachers of the subject in the local public schools K through 12. During such consultation, the frameworks issued by the State Department of Education (where existing and where appropriate) shall be given due consideration.
  2. A principal characteristic of the degree program thus developed shall be reasonable breadth of subject matter coverage within the relevant category.

(2) Adopts new Section 5950.1 to read as follows:

Section 5950.1. Subject Matter Categories with Distinct Disciplines. In the subject matter categories which include several distinct disciplines, such as life science, physical science, and social science, the institution shall require teacher candidates completing majors in one discipline within those categories to have studied in other disciplines within the category to the extent of at least half the study in the major discipline. Such study may be concentrated in one non-major discipline or distributed among the other non-major disciplines.

- a. In such categories as Industrial Arts and Agriculture, the major developed for teacher candidates within a particular discipline within the category will display breadth within the major discipline itself, but shall not be required to do so across the entire multi-disciplinary category.
- b. In the category English, the candidate shall demonstrate competence and reasonable breadth in the discipline of English, including literature, language, and composition (written and oral); and shall elect to demonstrate special competencies in one or more associated disciplines.

(3) Adopts new Section 5950.2 to read as follows:

Section 5950.2. Institutional Procedures and Standards. The responsible head of the institution, following regular review by procedures appropriate to the institution, shall report to the Commission the degrees the institution has selected as qualifying for waivers; he shall certify that the procedures listed above have been followed in selecting degrees and developing their programs; and he shall explain to the Commission what academic standards were borne in mind, upon that campus, during the process of selecting such degrees.

(4) Adopts new Section 5955 to read as follows:

Section 5955. Period of Validity of Waiver Degree Program. Waiver status granted to degree programs shall be valid for a period of five years, after which the procedures outlined in Sections 5950-5950.2 shall be completed again and a new condition of waiver status may be issued to the institution by the Commission.

(5) Adopts new Section 5956 to read as follows:

Section 5956. Completion of Waiver Degree Program; Subsequent Examination Not Required Waivers of the subject matter examination, issued to teacher candidates, shall be effective during the life of the credential granted.

NOTE: The Executive Secretary has determined that the above regulations will have no cost to the local government, pursuant to Section 2231, Chapter 358 of the 1973 Statute of the Revenue and Taxation Code.

## COMMISSION FOR TEACHER PREPARATION AND LICENSING

1020 O STREET  
SACRAMENTO 95814

May 12, 1975

PROCEDURES FOR INSTITUTIONS TO USE IN SUBMITTING A DEGREE PROGRAM  
AS A WAIVER FROM A SINGLE SUBJECT EXAMINATION

Adopted May 4, 1975

It is the intent of the Commission that institutions be permitted considerable latitude in the amount and kind of documentation when submitting single subject waiver requests under this policy.

The minimum documentation shall include, but need not be limited to, a description of the following:

- a. The requirements for the completion of the degree program;
- b. The committees, departments or others who were involved in the development of this degree program;
- c. The process for selecting and involving classroom teachers of the subject in the review and/or development of the degree program;
- d. How the degree program provides reasonable subject matter coverage and the rationale of why this degree program provides appropriate preparation for teaching the subject in the public schools. (The institution, in providing this documentation, may use one or more of the criteria listed below:)
  - (1) How the degree program, in general terms, relates to the framework, issued by the State Department of Education, where existing and where appropriate;
  - (2) How the degree program, in general terms, relates to the appropriate scope and content statement;
  - (3) A statement by the institution describing why its waiver program provides the best preparation for teaching the subject in the public schools.